

## **CITY OF BRUSH!**

### **MINUTES OF THE NOVEMBER 28, 2016 – REGULAR CITY COUNCIL MEETING**

The City Council of the City of Brush, Colorado met in regular session on November 28, 2016. Mayor Chuck Schonberger called the meeting to order at 6:00 p.m. The meeting was held at Brush City Hall. The pledge of allegiance was given.

Present on roll call were: Mayor Chuck Schonberger  
Councilor Jeanine Anderson (arrived at 6:05 p.m.)  
Councilor Rick Bain  
Councilor Marlene Baker  
Councilor Heath Becker  
Councilor Kimberly Dykes  
Councilor Vicky Quinlin

Absent: None.

Also present were City Administrator Monty Torres, Finance Director Joanne Gosselink, Community Service Director Lance Schwindt, Police Chief Travis Anderson, Assistant Fire Chief Ray Uhrick, Marketing Specialist Tyler Purvis and City Clerk Andrea Strand.

### **MINUTES**

The minutes of the regular meeting of November 14, 2016, were approved as submitted.

### **VISITORS AND DELEGATIONS**

Dan Scalise was present on behalf of the Balloon Festival Committee. The committee decided to disband after many years, stating weather was a deciding factor. They decided to donate the remaining funds to the Brush Volunteer Fire Department and Brush Recreation Department, and presented each a check. He added that these two entities had assisted with the festival.

### **MANAGEMENT**

#### **Recycling Agreement**

Administrator Torres presented the Recycling Agreement and asked for Council approval. The program of recycling cardboard has been very successful the last few years. The estimated payment received this year was \$2,000.

Councilor Becker offered a motion, second by Councilor Dykes to approve the Recycling Agreement between the City of Brush and Morgan County.

The roll call vote was unanimous.

## **FINANCE**

### **City Disbursements**

Councilor Quinlin moved, second by Councilor Anderson to approve City bills from November 14-28, 2016. The roll call vote was unanimous.

General Fund	\$	14,250.31
Capital Improvement Fund	\$	39,017.72
Water Fund	\$	16,851.47
Trash and Garbage Fund	\$	75.00
Waste Water Fund	\$	5,969.19
Storm Water Fund	\$	100,342.29
Golf Course Fund	\$	4,953.29
Payroll and Cafeteria	\$	70,465.29
Payroll Liability	\$	<u>30,542.29</u>
Disbursements Total	\$	282,466.95

## **STAFF REPORTS**

### **Police Chief Anderson**

- Provided a fee schedule and added that staff is still working on gathering various fees. He and the Judge are also reviewing fine increases for municipal court.
- Reported that there was an incident at Shooters Saloon this weekend and the department will work with Colorado Liquor Enforcement.

### **Fire Department**

- Assisted the Chamber with downtown tree lighting. Did not stop traffic on Highway 34, so suggested the City crews assist with that.
- Reported that the recent Bingo night was a success bringing in around \$3,000.
- Working to obtain additional estimates on the fire department building as suggested by the DOLA representative.
- They will be holding elections for Fire Chief and Assistant Fire Chief in December.

### **Community Service Director Schwindt**

- Provided a fee schedule for increased fees to the Brush Memorial Cemetery.
- Provided a fee schedule for increases to the Brush Recreation program.

### **City Clerk Strand**

- Highlighted upcoming meetings on the calendar.

### **Marketing Specialist Purvis**

- Highlighted Christmas events hosted by the Chamber and downtown businesses.

### **City Administrator Torres**

- Reported that DOLA had released information that the grant cycle for the fire department building had been moved to February 1, 2017. Staff will strategize with the energy industry to get commitment for contributions to the project; this would help us get additional points for the grant.
- Leaf pick up is going on through the end of November.

## **MAYOR AND COUNCIL**

### **Councilor Anderson**

- Encouraged other Councilors to check on their Muniversity credits with CML as they were missing some of her conference attendance.

### **Executive Session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4) (f).**

At 6:20 p.m. Councilor Anderson offered a motion to enter into executive session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4)(f). His motion was seconded by Councilor Bain and was approved unanimously.

Upon returning to the open session, Mayor Schonberger announced that the time was 7:30 p.m., and the executive session had been concluded. The participants in the executive session were: Mayor Schonberger, Councilors Anderson, Bain, Baker, Becker, Dykes, and Quinlin, and Administrator Torres. Mayor Schonberger stated for the record, if any person who had participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record.

Councilor Anderson offered a motion, second by Councilor Quinlin to approve the following for Monty Torres, City Administrator's annual review:

1. Compensation adjustment according to the Compensation Study conducted by Mountain States Employers Council (2% with \$1500 cap)
2. City Council will continue to support the City Administrators National Guard service and provide the flexibility to attend drills, trainings, and military exercises as required by the military.
3. Council to consider a vehicle stipend or vehicle reimbursement versus a city vehicle.
4. Council to consider allowing City Administrator to reside outside City limits.

The motion passed unanimously.

### **Executive Session for the purpose of the annual review of the City Clerk pursuant to C.R.S. 24-6-402(4) (f).**

At 7:32 p.m. Councilor Quinlin offered a motion to enter into executive session for the purpose of the annual review of the City Clerk pursuant to C.R.S. 24-6-402(4)(f). His motion was seconded by Councilor Dykes and was approved unanimously.

Upon returning to the open session, Mayor Schonberger announced that the time was 7:41 p.m., and the executive session had been concluded. The participants in the executive session were: Mayor Schonberger, Councilors Anderson, Bain, Baker, Becker, Dykes, and Quinlin, and City Clerk Andrea Strand. Mayor Schonberger stated for the record, if any person who had

participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No action was taken.

**ADJOURNMENT**

The November 28, 2016, meeting adjourned at approximately 7:44 p.m.

**ATTEST:**

/s/ City Clerk Andrea Strand

/s/ Mayor Chuck Schonberger