

## **CITY OF BRUSH!**

### **MINUTES OF THE DECEMBER 8, 2014 – REGULAR CITY COUNCIL MEETING**

The City Council of the City of Brush! Colorado met in regular session on December 8, 2014. Mayor Chuck Schonberger called the meeting to order at 6:00 p.m. The meeting was held at Brush City Hall. The pledge of allegiance was given.

Present on roll call were: Mayor Chuck Schonberger  
Councilor Jeanine Anderson  
Councilor Rick Bain  
Councilor Kimberly Dykes  
Councilor Mark Smith

Absent on roll call were: Councilor Heath Becker  
Councilor Vicky Quinlin

Also present were City Administrator Monty Torres, Finance Director Joanne Gosselink, Assistant City Administrator Karen Schminke, Police Chief Mark Thomas, City Clerk Andrea Strand and City Attorney Bo Chapin.

#### **MINUTES**

The minutes of the regular meeting of November 24, 2014, were approved as submitted.

#### **VISITORS AND DELEGATIONS**

None.

#### **MANAGEMENT**

##### **Council Acting as the Local Liquor Licensing Authority El Potrero Restaurant and Bar**

City Clerk Andrea Strand had asked Elias and Marisela Rodriguez, licensee of El Potrero Restaurant and Bar, to be present for the meeting. She reported that they had received two violations in the past year from the Colorado Department of Revenue Liquor Enforcement and had entered into stipulations on both. They did appear for the meeting. Attorney Chapin advised that they had already received a penalty from the State for the violations and he did not recommend any further action. Discussion was held and it was determined that the Local Liquor Licensing Authority did want to know that staff had discussed the seriousness of the violations with the licensee and they did want to know of the violations.

## **December 22, 2014, City Council Meeting**

Councilor Dykes, moved, seconded by Councilor Anderson to cancel the December 22, 2014, City Council meeting. The motion was approved unanimously by roll call vote.

### **Energy and Mineral Impact Assistance Program Application**

Administrator Torres informed Council that the grant for a fire department ladder truck had been submitted to DOLA and a copy was in the packet for their information. City staff working on this project is Fire Chief Tad Anderson, Finance Director Joanne Gosselink, City Clerk Andrea Strand and himself.

### **City Administrator Employment Agreement**

Mayor Schonberger stated that the Employment Agreement for Administrator Torres was included in the packet for approval. Councilor Bain moved, seconded by Councilor Dykes to approve the City Administrator Employment Agreement, January 1, 2015.

The motion was approved unanimously by roll call vote.

### **City Administrator Employment Agreement Summary**

City Administrator Torres added that the summary of the Employment Agreement documented all of the changes approved since his 3 original Employment Agreement.

## **FINANCE**

### **Finance Public Hearing 2015 Budget**

Mayor Schonberger opened the public hearing at 6:12 p.m. to hear comments on the proposed 2015 Budget. Finance Director Gosselink stated that the amount received from the Highway User's Tax Fund for 2014 was \$142,340 and was used to defray costs of street maintenance. The budgeted amount from the Highway User's Tax Fund for 2015 is \$140,000. There was no one present from the public to provide comments. Mayor Schonberger closed the public hearing.

### **Resolution No. 2014-12 Adopt The 2015 Budget**

Councilor Anderson offered a motion to approve Resolution No. 2014-12

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, AND ADOPTING A BUDGET FOR THE CITY OF BRUSH, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE 1<sup>ST</sup> DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER, 2015.

Her motion was seconded by Councilor Bain and carried unanimously by roll call vote.

## **Resolution No. 2014-13 Appropriating Funds**

Councilor Dykes offered a motion to approve Resolution No. 2014-13.

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE CITY OF BRUSH, COLORADO, FOR THE 2015 BUDGET YEAR.

Her motion was seconded by Councilor Anderson and carried unanimously by roll call vote.

## **Resolution No. 2014-14 Set Mill Levy**

Councilor Bain offered a motion to approve Resolution No. 2014-14.

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE CITY OF BRUSH, COLORADO, FOR THE 2015 BUDGET YEAR.

His motion was seconded by Councilor Dykes and carried unanimously by roll call vote.

## **City Disbursements**

Councilor Dykes moved, second by Councilor Anderson to approve City bills from November 24-December 8, 2014. The motion was approved unanimously by roll call vote.

General Fund	\$	51,795.98
Water Fund	\$	8,249.95
Trash and Garbage Fund	\$	4,770.20
Waste Water Fund	\$	7,564.47
Storm Water Fund	\$	1,103.11
Conservation Trust Fund	\$	4,085.00
Joslin Needham Fund	\$	744.99
Payroll and Cafeteria	\$	53,411.71
Payroll Liability	\$	<u>34,477.32</u>
Disbursements Total	\$	166,202.73

## **STAFF REPORTS**

### **Finance**

- Director Gosselink thanked Council for their support through the Budget process.
- Since the December 22<sup>nd</sup> meeting is canceled, she asked that the members of the finance committee come into City Hall, after 9 a.m. on December 22, to review and sign off on the bills.

### **Police Department**

- Chief Thomas stated that Officer Quintana is out of training and on her own and doing well.

**City Clerk**

- Announced upcoming meetings.

**Assistant City Administrator**

- Reported that she submitted a grant application to the Colorado Tree Coalition to plant trees in front of the newly expanded East Morgan County Hospital. The Hospital Board has provided matching funds.

**City Administrator**

- Reported that a request for bids for Phase IV of the Downtown Project had been advertised.
- Staff had begun cleaning up English Feedlot
- He will check into the turning lane from Hospital road onto west Mill Street.
- Inquired if anyone wanted to tour Brush Prairie Ponds. Those interested were; Bo, Rick, Chuck, Jeanine, Vicky, and Andrea

**MAYOR AND COUNCIL REPORTS**

Councilor Anderson stated the Library Board would be meeting and that their new sign was in the process of being installed.

The December 8, 2014, meeting was adjourned at approximately 6:22 p.m.

**ATTEST:**

/s/ City Clerk Andrea Strand

/s/ Mayor Chuck Schonberger