

CITY OF BRUSH!

MINUTES OF THE NOVEMBER 24, 2014 – REGULAR CITY COUNCIL MEETING

The City Council of the City of Brush! Colorado met in regular session on November 24, 2014. Mayor Chuck Schonberger called the meeting to order at 6:00 p.m. The meeting was held at Brush City Hall.

Present on roll call were: Mayor Chuck Schonberger
Councilor Jeanine Anderson
Councilor Rick Bain
Councilor Kimberly Dykes
Councilor Vicky Quinlin
Councilor Mark Smith

Absent on roll call were: Councilor Heath Becker

Also present were City Administrator Monty Torres, Finance Director Joanne Gosselink, Assistant City Administrator Karen Schminke, Police Chief Mark Thomas, City Clerk Andrea Strand and City Attorney Bo Chapin.

MINUTES

The minutes of the regular meeting of November 10, 2014, were approved as submitted.

VISITORS AND DELEGATIONS

Judy Springer who resides at 116 Clayton Street was present to discuss concerns with the alley access behind Clayton Street. She stated that vision is obstructed when you exit onto Hwy 34/Edison Street. This alley is one-way going south to north. She also mentioned that the sidewalk in front of 116 Clayton, near the bench has a tripping hazard in the sidewalk. Council asked staff to review these two issues.

MANAGEMENT

Resolution No. 2014-11 Adoption of the City of Brush Airport Layout Plan

Assistant Administrator Karen Schminke presented a Resolution Adopting the Brush Airport Layout Plan for Brush Municipal Airport prepared by Armstrong Consultants, Inc., dated October 2014.

Councilor Dykes moved, seconded by Councilor Quinlin to approve Resolution No. 2014-11 Concerning Adoption of the City of Brush Airport Layout Plan for Brush Municipal Airport. The motion was approved unanimously by roll call vote.

Discussion of Building in City Right of Way

Staff presented a Land Use Code – Interpretation Policy and a Memorandum of Understanding (Street Right of Way) for council consideration. Discussion was held and it was determined that staff will continue to review with legal counsel and will bring the documents forth at future Council meeting.

DOLA Grant Application

Administrator Torres stated that staff had become aware of grant opportunities with Department of Local Affairs to fund a portion of a ladder truck for the fire department. The grant is due December 1, 2014, staff is asking council’s approval to move forward with the grant application. Councilor Anderson moved, second by Councilor Smith to authorize staff to submit the grant application. The motion was approved unanimously by roll call vote.

FINANCE

Councilor Quinlin moved, second by Councilor Dykes to approve City bills from November 10-24, 2014. The motion was approved unanimously by roll call vote.

General Fund	\$	630,027.31
Capital Improvement Fund	\$	106,096.80
Capital Reserve Fund	\$	92,706.84
Water Fund	\$	219,911.94
Trash and Garbage Fund	\$	109,714.82
Waste Water Fund	\$	16,956.60
Storm Water Fund	\$	1,519.87
Less CD Purchase	\$	(900,000.00)
Payroll and Cafeteria	\$	57,633.51
Payroll Liability	\$	<u>26,194.19</u>
Disbursements Total	\$	360,761.88

STAFF REPORTS

Fire Department

- Chief Anderson thanked the City for their assistance with the tailgate party held on Saturday for the Brush High School state football playoffs. It was a success feeding approximately 800 people and raising \$2,000 for the high school athletic program.
- Informed council that a grant opportunity to fund a 65-foot aerial truck became available and he is working with City staff to submit it if council approves.

City Clerk

- Announced upcoming meetings.
- Asked if Council would like to cancel the December 22, 2014, City Council meeting. It was discussed to place this on the next agenda for action.

City Administrator

- Announced that Hospital Road reconstruction is getting close to be completed.

MAYOR AND COUNCIL REPORTS

Councilor Bain

- Asked if the right turn lane from Hospital Road to Mill Street would be maintained with the construction. Administrator Torres will look into this.

Councilor Anderson

- Reported on the East Morgan County Library Board. They would like to see LED lights in the Christmas tree
- Requested a copy of the Brush Municipal Code be kept at the library. Clerk Strand stated that there is one located there and it is maintained by the City Clerk.

Executive Session for the purpose of the annual review of the City Clerk pursuant to C.R.S. 24-6-402(4) (f).

The Mayor announced that this executive session was not necessary.

Executive Session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4) (f).

At 6:25 p.m. Councilor Smith offered a motion to enter into executive session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4)(f). His motion was seconded by Councilor Quinlin and was approved unanimously.

Upon returning to the open session, Mayor Schonberger announced that the time was 8:05 p.m., and the executive session had been concluded. The participants in the executive session were: Mayor Schonberger, Councilors Anderson, Bain, Dykes, Quinlin, Smith and Administrator Torres. Mayor Schonberger stated for the record, if any person who had participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record.

Hearing none a motion was made to approve a 3% increase in the City's contribution to ICMA 457k plan for Administrator Torres. The motion carried unanimously.

The November 24, 2014, meeting was adjourned at approximately 7:00 p.m.

ATTEST:

/s/ City Clerk Andrea Strand

/s/ Mayor Chuck Schonberger