

CITY OF BRUSH!

MINUTES OF THE APRIL 14, 2014 – REGULAR CITY COUNCIL MEETING

The City Council of the City of Brush! Colorado met in regular session on April 14, 2014. Mayor Chuck Schonberger called the meeting to order at 6:00 p.m. The Pledge of Allegiance was given.

Present on roll call were: Mayor Chuck Schonberger
Councilor Jeanine Anderson
Councilor Rick Bain
Councilor Heath Becker
Councilor Kimberly Dykes
Councilor Vicky Quinlin
Councilor Mark Smith

Absent on roll call were: None.

Also present were City Administrator Monty Torres, Assistant City Administrator Karen Schminke, City Attorney Bo Chapin, Police Chief Mark Thomas, Finance Director Joanne Gosselink, Public Works Director Dale Colerick, Assistant Fire Chief Ray Uhrick, Marketing Specialist Tyler Purvis and City Clerk Andrea Strand.

MINUTES

The minutes of the regular meeting of March 24, 2014, and Special Meeting of March 27, 2014, were approved as submitted.

VISITORS AND DELEGATIONS

None.

MANAGEMENT

May 26, 2014, City Council Meeting

Motion by Councilor Quinlin to change the regular city council meeting from Monday, May 26, 2014, to Tuesday, May 27, 2014, because of the Memorial Day holiday. Second by Councilor Dykes and was approved unanimously.

Council Priorities 2014-2015

Motion by Councilor Dykes to approve the 2014-2015 Priorities as submitted by Administrator Torres. Second by Councilor Quinlin and was approved unanimously by roll call vote.

1. Continue improving water resources, water conservation efforts and upgrading of the water distribution system
2. Ensure economic development activities continue and improvements made as necessary with a heavy focus on pursuing a large business
3. Storm water improvements to Cambridge, Emerson and Williams Streets
4. Master plan for recreation to address walking/biking trails, ball fields, swimming pool, tennis court and public meeting facility
5. Completion of two Quiet Zones
6. Development of Hospital Road to include the augmentation pond and walking trail, Industrial Park, and Rosewood Subdivision

Secondary Priorities

1. Central School use
2. Master use-plan for English Feedlot property

Administrative Priorities

1. Property Maintenance Code Development
2. Recycling, currently under development with Morgan County
3. Continue to identify areas and partner with schools
4. Brush! TV channel evaluation/development also live streaming on the Internet
5. Solar upgrades to reduce/eliminate electric bill
6. Feasibility assessment for Munn's Addition Water District
7. Public safety joint table top exercise and disaster exercise
8. City staff compensation review
9. Fire department funding
10. Sidewalks on Colorado Avenue north from Mill Street
11. Coordinate with Morgan County Quality Water for alternative interconnections
12. Water meter exchange program (SMART meters)
13. Update police department personnel policies
14. Improvements to City campgrounds
15. Implement water rate structure revisions
16. Establish a pretreatment program (WWTP)
17. Evaluate all city streets and develop a street maintenance plan
18. Market idle buildings downtown
19. Market on-line bill pay
20. Digital marquee
21. Review City records for retention or destruction
22. Create a finance handbook

Intergovernmental Agreement with Morgan County Concerning Hospital Road Improvements

City Administrator Torres presented an Intergovernmental Agreement with Morgan County for improvements to Hospital Road. City Attorney Bo Chapin provided an updated version, with a few minor changes requested by the County.

Motion by Councilor Smith to approve the Intergovernmental Agreement between the City of Brush and Morgan County concerning improvements to Hospital Road as submitted by City Attorney Bo Chapin. Second by Councilor Dykes and was approved unanimously by roll call vote.

FINANCE

Councilor Quinlin offered a motion to approve City bills from March 24- April 14, 2014; the motion was seconded by Councilor Dykes and was approved unanimously by roll call vote.

General Fund	\$ 127,596.30
Capital Improvement Fund	\$ 4,968.23
Capital Reserve Fund	\$ 61,308.82
Water Fund	\$ 84,829.84
Trash and Garbage Fund	\$ 26,108.32
Waste Water Fund	\$ 83,305.02
Storm Water Fund	\$ 10,961.50
Conservation Trust Fund	\$ 899.50
Grant Fund	\$ 76,548.90
Community Enhancement Fund	\$ 74.09
Payroll and Cafeteria	\$ 51,983.14
Payroll Liability	<u>\$ 36,816.90</u>
Disbursements Total	\$ 565,400.56

2014 Supplemental Budget

Finance Director Gosselink presented a supplemental budget for Council consideration. She explained with the recent purchase of English Feedlot and receipt of donations from Joslin/Needham and Pettey's Foundation, it was necessary to reflect this in the 2014 Budget.

Motion by Councilor Smith to approve the 2014 Supplemental Budget as presented. Second by Councilor Dykes and was approved unanimously by roll call vote.

STAFF REPORTS

Police Chief Thomas

- Announced that the code enforcement officer will be issuing warning to those who have tree limbs and branches in the alley way that may cause damage to the trash truck.

Assistant Fire Chief Uhrick

- Reported that the fire department will be forming committees for the upcoming ballot issue.
- He and Fire Chief Anderson attended a fire instructor conference in Indianapolis, IN.

City Clerk Andrea Strand

- Read upcoming meetings.

Marketing Specialist Purvis

- Announced that Brush had been chosen for the second year as a finalist in the All America City Campaign.

Assistant City Administrator Karen Schminke

- Reminded everyone of the Arbor Day Celebration on Friday, April 25th at 1 p.m. at Brush High School.
- She is hosting a tree care workshop at City Hall tomorrow.

City Administrator Monty Torres

- Stated that City Attorney Chapin passed around a summary he prepared on the two leases the City has for wildlife areas and the terms.
- Informed Council that he and the Mayor will be meeting periodically with one other member of council, just to offer a time for council members to discuss any topic that then can be shared with other members of council. Andrea will be contacting council when the Mayor and he can have these brief meetings.

MAYOR AND COUNCIL REPORTS

Read a letter from Main Street Program congratulating Brush on becoming a graduate member of the their program. This will allow Brush Chamber to receive \$10,000 in grants available to businesses for various projects.

ADJOURNMENT

The April 14, 2014, meeting was adjourned at 6:25 p.m.

ATTEST:

/s/ Andrea Strand
City Clerk

/s/ Chuck Schonberger
Mayor