

CITY OF BRUSH!

MINUTES OF THE NOVEMBER 12, 2013 – REGULAR CITY COUNCIL MEETING

The City Council of the City of Brush, Colorado met in regular session on November 12, 2013. Mayor Daniel R. Scalise called the meeting to order at 6:00 p.m. The Pledge of Allegiance was given.

Present on roll call were: Mayor Daniel Scalise
Councilor Felix Acosta
Councilor Kimberly Dykes
Councilor Vicky Quinlin
Charles Schonberger
Councilor Mark Smith

Absent on roll call were: Councilor Heath Becker

Also present were Administrator Monty Torres, Finance Director Joanne Gosselink, City Attorney Robert Chapin, Fire Chief Tad Anderson and City Clerk Andrea Strand.

MINUTES

The minutes of the regular meeting of October 28, 2013, were approved as submitted.

VISITORS AND DELEGATIONS

None.

DISBURSEMENTS AND PAYROLL

Councilor Acosta offered a motion to approve City bills from October 28-November 12, 2013. His motion was seconded by Councilor Schonberger and was approved unanimously by roll call vote.

General Fund	\$ 58,014.89	
Capital Reserve Fund	\$ 31,415.20	
Water Fund	\$ 31,913.93	
Trash and Garbage Fund	\$ 4,484.38	
Waste Water Fund	\$ 27,065.44	
Storm Water Fund	\$ 1,252.94	
Conservation Trust Fund	\$ 241.20	
Community Enhancement Fund	\$ 209.00	\$

Payroll Liability	\$ 33,178.17
Payroll	<u>\$ 56,596.80</u>
Disbursements Total	\$ 244,371.95

STAFF REPORTS

Finance Director

- Identified in the packet, the supplemental budget for 2013 that will be on the next agenda for approval.
- Reminded everyone of the 2014 Budget Retreat scheduled for Monday, November 25, 2013, at 6 p.m.
- Reported that she and Fire Chief Tad Anderson have set dates to discuss the financing of the fire department. They will meet at city hall on Tuesday, November 17 at 6 p.m. and then with the entire fire department at their regular meeting on Thursday, November 19, at 7 p.m. Council may attend either meeting.

Fire Chief

- Reported that he and Assistant Chief will be attending the Fire Chief Conference in Keystone the first week of December.
- Will bring forth a request next meeting to Council for a fire engine.

City Clerk

- Announced the 2013 Coordinated Election results. Mayor, Charles Schonberger; Ward 1 Rick Bain, Ward 2 Kimberly Dykes, Ward 3 Jeanine Anderson Santistevan.
- Announced upcoming meetings.
- Pot luck sign-up for next meeting,

Administrator

- Reported that he attended the Economic Stakeholders meeting where a new business is considering the vacant prison.
- He has met with the Morgan County Commissioners and Castle Rock Construction Company to discuss improvements to Hospital Road.
- The 2014 City Budget is 95% completed and will be discussed at the upcoming retreat on November 25.
- The City obtained a grant that will assist with the Airport Slurry Seal Project; our contribution will be approximately \$10,000.
- He reported looking into a Hazardous Mitigation grant to assist with Phase 4 of the Downtown Project.
- He will in Trinidad, CO this Wednesday and Thursday for the DOLA grant presentation.
- Reported that the paperwork was completed to apply for FEMA funds to help with the cost of repairing the damage to fencing and the parking lot of the Wastewater Treatment Facility that was damaged in the September flood.

- The police department will be gathering a traffic count for Hospital Road and Clayton Street for the quiet zone project.
- Lance reported that he received preliminary news that the City did receive a \$130,000 grant from GOCO for the skate park.

MAYOR AND COUNCIL REPORTS

Councilor Quinlin reported that plans are moving forward to have a Weigh and Win kiosk in Brush and would like to request City funds for a portion of this. Administrator Torres stated that there may be funds available in the community enhancement fund. He and Director Gosselink will research.

Executive Session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4) (f).

At 6:15 p.m. Councilor Smith offered a motion to enter into executive session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4)(f). His motion was seconded by Councilor Dykes and was approved unanimously by roll call vote.

Upon returning to the open session, Mayor Daniel Scalise announced that the time was 6:45 p.m., and the executive session had been concluded. The participants in the executive session were: Mayor Daniel R. Scalise, Councilors Acosta, Dykes, Quinlin, Schonberger and Smith and Administrator Torres. Mayor Scalise stated for the record, if any person who had participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record.

Councilor Smith offered a motion to accept the written points and the plan that was presented for Administrator Torres annual review. His motion was seconded by Councilor Dykes and was approved unanimously.

Executive Session for the purpose of the annual review of the City Clerk pursuant to C.R.S. 24-6-402(4)(f).

At 6:45 p.m. Councilor Dykes offered a motion to enter into executive session for the purpose of the annual review of the City Administrator pursuant to C.R.S. 24-6-402(4)(f). His motion was seconded by Councilor Smith and was approved unanimously by roll call vote.

Upon returning to the open session, Mayor Daniel Scalise announced that the time was 7:00 p.m., and the executive session had been concluded. The participants in the executive session were: Mayor Daniel R. Scalise, Councilors Acosta, Dykes, Quinlin, Schonberger and Smith and City Clerk Andrea Strand. Mayor Scalise stated for the record, if any person who had participated in the executive session believed that any substantial discussion of any matters not

included in the motion to go into the executive session occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record.

Hearing none the executive session was concluded with no action.

ADJOURNMENT

The October 28, 2013, meeting was adjourned at approximately 7:00 p.m.

ATTEST:

/s/ Andrea J. Strand
City Clerk

/s/ Daniel R. Scalise
Mayor