

**Classification: Non-exempt**

**Range: not rated  
7.00/hr. plus tips**

**City of Brush!  
Wait Staff / Bartender  
(Seasonal, part time)**

**General Statement of Duties:** Responsible for providing exceptional customer service. Answers directly to The Course Café Assistant Manager and The Course at Petteys Park General Manager.

**Essential Functions:**

- Providing excellent customer service to all customers and guests.

**Examples of Duties:**

The following duty statements are not intended and should not be interpreted to be an exhaustive list of all responsibilities, skills, efforts or working conditions associated with this position. Other duties and responsibilities are performed as assigned.

- Greets, waits on and serves customers food and beverages.
- Cleans, stocks, rotates stock and restocks workstations and coolers; completes preparatory side work.
- Responsible for enforcing and complying with all applicable liquor laws.
- Cleans areas accessible by customers promptly; assists in the set up and clean up of the bar, dining room areas, and decks prior to and following events; performs all other cleaning as assigned.
- Accepts and handles cash receipts accurately. Responsible for accurately and completely balancing the register as assigned. Reports any issues with the register right away to Assistant Manager or General Manager as instructed.
- Assists with inventory as assigned.
- Collects, washes, and puts away dishes as instructed.
- Performs other duties as assigned.

**Job Requirements and Difficulty of Work:**

Ability to obtain TIPS (Training for Intervention ProcedureS) Alcohol Certification within 3 months of hire. City of Brush provides all that is needed to obtain.

Knowledge of and compliance with all applicable liquor laws is required.

Willingness to work evenings and weekends.

Ability to deal with the general public and fellow workers in a cordial and professional manner.

Ability to follow complex oral and written directions.

Ability to maintain basic but accurate records on various work activities and work schedule.

The employee shall work well under pressure, meet multiple and sometimes competing deadlines.

The employee shall at all times demonstrate cooperative behavior with colleagues and supervisors.

The employee shall at all times demonstrate a friendly and cordial manner with customers.

**Physical Requirements and Work Environment:**

Work is primarily performed in an indoor environment.

Employee is regularly required to use hands and fingers and to reach with hands and arms.

Frequently required to stand and walk.

Requires carrying, pushing, pulling, repeated bending, kneeling, ascending / descending stairs, and walking long distances on a regular basis.

Requires ability to handle multiple concurrent tasks, interruptions and stress factors. Subject to frequent public contact and interruptions.

Requires lifting 25 pounds or less.

**Qualifications and Experience:**

Minimum of 21 years of age preferred.

Must obtain TIPS Alcohol Certification within 3 months of hire.

At least three years of experience with customer service preferred.