

**Classification: Non-exempt**

**Range: 100**  
15.74/hr

**City of Brush!**

**MECHANIC**

**General Statement of Duties:** Performs duties in the repair and maintenance of automobiles, trucks, tractors, police cruisers, and other equipment; does related work as required. Answers directly to the Director of Public Works.

**Essential Functions:**

- Maintain city vehicle fleet
- Maintain inventory of maintenance materials and tools.
- Maintain shop cleanliness
- Maintain shop budget and compliance

**Examples of Duties:**

The following duty statements are not intended and should not be interpreted to be an exhaustive list of all responsibilities or skills associated with this position. Other duties and responsibilities are performed as assigned.

- Performs duties in the repair, maintenance or rebuilding of automobiles, trucks, police cruisers, tractors, construction equipment, and other types of motor driven or mechanical equipment with special regard to safety and mechanical performance.
- Overhauls and rebuilds various components.
- Installs special accessories.
- Removes and replaces worn parts.
- May perform welding.
- Arranges annual CDL inspection of CDL vehicles.
- Services equipment with gas, oil, air, water, etc.
- Fills out service and repair records, both manual and computerized records.
- Performs duties related to the care, maintenance and repair of equipment and tools as required or used in Public Works or other departments according to assignments.

- Sets up and carries out preventive maintenance.
- Does related work as required.
- May perform weekend duty on a rotating basis.

**Job Requirements and Difficulty of Work:**

Considerable knowledge of the care, maintenance and repair of automotive and construction equipment.

Ability to use and care for the tools of the trade including bench testing equipment.

Ability to keep shop records.

Considerable working knowledge of standard methods, techniques and safety procedures for work performed.

Ability to follow and understand oral and written instructions.

Must have valid Commercial Driver License, minimum of class B with tanker and air brake endorsements and no restrictions (i.e. automatic transmission restriction).

Ability to deal with the general public and fellow workers in a cordial and professional manner.

Ability to perform in adverse weather.

Ability to use and learn the proper use of power equipment.

Ability to maintain basic records on work activities and work schedule.

The employee shall work well under pressure, meeting multiple and sometimes competing deadlines.

The employee shall at all times demonstrate cooperative behavior with colleagues and supervisors.

**Physical Requirements and Work Environment:**

The job's physical demand requirements place the position in the **Heavy** category according to the U.S. Dept of Labor's Dictionary of Occupational Titles, Volume II, Fourth Edition, Revised 1991.

*Occasional (1%-33%)*

*Frequent (34%-66%)*

*Constant (67%-100%)*

Requires sitting, climbing, squatting, crawling, stooping, kneeling and overhead reaching occasionally.

Requires standing walking and carrying frequently.

Requires angular reaching, wrist flexion/extension, elbow flexion/extension, supination/pronation (wrist/elbow rotation) and grasping constantly.

Ability to lift 68 pounds from ground level to a height of 24 inches occasionally.

Ability to lift 36 pounds from ground level to a height of 41 inches occasionally.

Ability to one-hand and two-hand carry various hand tools and supplies frequently.

Ability to pull 15 pounds for 20 feet occasionally.

Ability to hold 38 pounds while kneeling occasionally.

Exposure to postural stresses, forceful exertions, sharp tools, slick flooring, heights above ground, fumes/dust/dirt and adverse weather such as temperature changes, extreme temperatures and moisture.

Requires sustained attention and feeling sensation.

**Education:**

Graduation from high school (or equivalent), trade school, or technical school.

ASE certification related to auto and truck maintenance or diesel mechanics preferred.

**Experience:**

Demonstration of the requisite knowledge, skills, and abilities.

**Special Requirement:**

Required to maintain class B Commercial Driver License with tanker and air brake endorsements and no restrictions (i.e. automatic transmission restriction).